

## I. OVERVIEW INFORMATION

### Request for Application for the Chinese American Parents Association of Montgomery County 2020 Dr. Alan Cheung Community Leadership Scholarship

#### Key Dates

Application Open Date	Sunday, March 1, 2020
Application Due Date	5:00 p.m. Eastern time (ET), Thursday, April 30, 2020
Review	May 2020
Online Interview Date	Saturday, May 30, 2020
Notification Date	Saturday, June 13, 2020
Award Ceremony Date	TBD

## II. DETAILED INFORMATION

### II.A. Scholarship Information

“To lead, is to serve.” A great leader is someone who leads by serving their community.

Dr. Alan Cheung is a lifetime community leader, advocate and volunteer. He was the first Asian American elected to the Montgomery County Board of Education, where he served two four-year terms. He was a strong advocate for all students, and emphasized individualized learning, additional science and technology in schools, and smaller class size. Dr. Cheung made significant contributions to education in Montgomery County and has been instrumental in bringing the Asian American community into the county’s political and civic mainstream. He is an inspirational role model for young students to make greater contributions to the larger community.

The Dr. Alan Cheung Community Leadership Scholarship encourages, fosters and recognizes the contribution of dedicated youth individuals and youth groups to community services.

The scholarship was first offered in 2018. In 2019, 10 applicants were awarded the individual scholarship and 3 applicants were awarded the group scholarship.

### II.B. Eligibility

- Individual Scholarship

The applicant must

- Be a Montgomery County resident
- Be a Chinese American
- Be a high school student, 9-12 grades
- Have unweighted GPA > 3.0

- Have cumulative SSL hours > 75-hour
- Group Scholarship

The group must

- Have more than 3 members
- Majority of members are Montgomery County residents
- Majority of members are Chinese Americans
- Majority of members are high school students, 9-12 grades
- 3 representative members each has unweighted GPA > 3.0
- 3 representative members each has cumulative SSL hours > 75-hour

## **II.C. Application and Submission Information**

Applications must be submitted by the applicant via the Google Form (link provided below).

- Individual Scholarship (submit [here](#))

### **Applicant Information**

#### **Applicant's Parent Information**

**Essay** (5,000 character limit including space)

- Describe the community services you have provided.
- Discuss how you initiated the community services.
- Discuss how you collaborated with others.
- Discuss how you demonstrated leadership.
- Discuss the impact of your community services.

**Resume**, include list of community service and other extracurricular activities, recognitions and awards.

**Unofficial Transcript** from your high school.

**Letter of Recommendation** from someone who has first-hand knowledge of your community services.

- Group Scholarship (submit [here](#))

### **Applicant Information**

#### **Applicant's Parent Information**

**Essay** (5,000 character limit including space)

- Describe the community services your group has provided.

- Discuss how your group initiated the community services.
- Discuss how your group members collaborated.
- Discuss how your group members demonstrated leadership.
- Discuss the impact of your group's community services.

**Resumes** of 3 representative members, include list of awards, extracurricular and community service activities.

**Unofficial Transcripts** of 3 representative members from high schools

**Letter of Recommendation** from someone who has first-hand knowledge of your group's community services.

## **II.D. Application Review Information**

Applications will be selected for award in a two-step process.

In the first step, applications will be evaluated by the following criteria based on the materials submitted.

- Initiative
- Collaboration
- Leadership
- Impact

In addition, the following two factors will be considered.

- SSL hours
- Parent's CAPA-MC membership

In the next step, applicants whose application receiving top scores from the first step will be invited for a face to face interview. The applications will be further evaluated by the following criteria based on the interview conducted.

- Personal presentation
- Personal reflection
- Plan for the future

## **II.E. Award Information**

- Individual Scholarship

The CAPA-MC expects to allot \$3,000 to give 10 individual scholarship awards. The number of awards is also contingent upon the number of applications received and the quality of the

applications. The award can only be granted once within 4 years of high school for individual applicants.

- Group Scholarship

The CAPA-MC expects to allot \$900 to give 3 group scholarship awards. The number of awards is also contingent upon the number of applications received and the quality of the applications. The award cannot be granted in two consecutive years for group applicants.

## **II.F. Contact Information**

Questions related to this Request for Application's content, application submission and review should be directed to [scholarship@capa-mc.org](mailto:scholarship@capa-mc.org).