I. OVERVIEW INFORMATION

**Request for Application for
the Chinese American Parents Association of Montgomery County
2019 Dr. Alan Cheung Community Leadership Scholarship**

Key Dates

Release Date	Monday, January 14, 2019
Application Open Date	Friday, February 1, 2019
Application Due Date	5:00 p.m. Eastern time (ET), Friday, March 15, 2019
Review	March-April 2019
Interview Date	Saturday, April 6, 2019
Notification Date	Friday, April 19, 2019
Award Ceremony Date	Saturday, April 27, 2019

II. DETAILED INFORMATION

II.A. Scholarship Information

"To lead, is to serve." A great leader is someone who leads by serving their community.

Dr. Alan Cheung is a lifetime community leader, advocate and volunteer. He was the first Asian American elected to the Montgomery County Board of Education, where he served two four-year terms. He was a strong advocate for all students, and emphasized individualized learning, additional science and technology in schools, and smaller class size. Dr. Cheung made significant contributions to education in Montgomery County and has been instrumental in bringing the Asian American community into the county's political and civic mainstream. He is an inspirational role model for young students to make greater contributions to the larger community.

The Dr. Alan Cheung Community Leadership Scholarship encourages, fosters and recognizes the contribution of dedicated youth individuals and youth groups to community services.

The scholarship was first offered in 2018. Last year, 10 applicants were awarded the individual scholarship and 1 applicant was awarded the group scholarship.

II.B. Eligibility

- Individual Scholarship

  The applicant must
  – Be a Montgomery County resident
  – Be a Chinese American
  – Be a high school student, 9-12 grades
  – Have unweighted GPA > 3.0
  – Have cumulative SSL hours > 75-hour

- Group Scholarship

  The group must
  - Have more than 3 members
  - Majority of members are Montgomery County residents
  - Majority of members are Chinese Americans
  - Majority of members are high school students, 9-12 grades
  - 3 representative members each has unweighted GPA > 3.0
  - 3 representative members each has cumulative SSL hours > 75-hour

II.C.   Application and Submission Information

Applications must be submitted by the applicant via the Google Form (link provided below).

- Individual Scholarship (submit here)

  Applicant Information

  Applicant's Parent Information

  Essay (5,000 character limit including space)
  o   Describe the community services you have provided.
  o   Discuss how you initiated the community services.
  o   Discuss how you committed to the community services.
  o   Discuss how you developed leadership.
  o   Discuss the impact of your community services on the community.

  Resume, include list of community service and other extracurricular activities, recognitions and awards.

  Unofficial Transcript from your high school.

  Letter of Recommendation from someone who has first-hand knowledge of your community services.

- Group Scholarship (submit here)

  Applicant Information

  Applicant's Parent Information

  Essay (5,000 character limit including space)
  o   Describe the community services your group has provided.
  o   Discuss how your group members initiated the community services.
  o   Discuss how your group members committed to the community services.

- o Discuss how your group members developed leadership.
- o Discuss how your group members collaborated with each other.
- o Discuss the impact of your group's community services on the community.

Resumes of 3 representative members, include list of awards, extracurricular and community service activities.

Unofficial Transcripts of 3 representative members from high schools

Letter of Recommendation from someone who has first-hand knowledge of your group's community services.

II.D. Application Review Information

Applications will be selected for award in a two-step process.

In the first step, applications will be evaluated by the following criteria based on the materials submitted.

- Initiative
- Commitment
- Leadership
- Collaboration (for group award only)
- Impact
- Application Presentation

In addition, the following two factors will be considered.

- SSL hours
- Parent's CAPA-MC membership

In the next step, applicants whose application receiving top scores from the first step will be invited for a face to face interview. The applications will be further evaluated by the following criteria based on the interview conducted.

- Reflection
- Future Plan
- Personal Presentation

II.E. Award Information

- Individual Scholarship

  The CAPA-MC expects to allot $3,000 to give 10 individual scholarship awards. The number of awards is also contingent upon the number of applications received and the quality of the applications.

- Group Scholarship

    The CAPA-MC expects to allot $900 to give 3 group scholarship awards. The number of awards is also contingent upon the number of applications received and the quality of the applications.

II.F. Contact Information

Questions related to this Request for Application's content, application submission and review should be directed to scholarship@capa-mc.org.